

**1<sup>st</sup> AMERICAS Ground Handling International Conference**  
**22<sup>nd</sup> – 24th September 2015, Miami**  
**Delegate booking form**

Please return this form by fax or email Fax no: +44 1892 839207 or email [alice@groundhandling.com](mailto:alice@groundhandling.com)

COMPANY									
ADDRESS									
POST CODE		COUNTRY							
DELEGATE NAME									
JOB TITLE									
EMAIL									
TEL:	MOBILE: * this is mandatory if you would like to take advantage of the complimentary airport transfer		FAX:						
PA or secretary to be cc in all email correspondence	NAME:		EMAIL:						
MAGAZINE SUBSCRIPTION: If you would like to receive or continue to receive the free subscription to Ground Handling International; please answer the following question: What are the first two letters of your town of birth?			<u>ANSWER</u>						
<b>ONE TO ONE MEETINGS -To plan your meetings more effectively, please provide the answers to the below</b>									
Which region(s) are you responsible for?									
Are you responsible for cargo handling, passenger or ramp handling?		Cargo / passenger / ramp							
Are you responsible for specifying and/or procurement of IT?									
Are you responsible for specifying and/or procurement of GSE?									
<b>DELEGATE FEE &amp; INCLUSIONS</b>									
<p><b>The delegate fee is US\$1800.00</b></p> <p>Fee includes buyers' day, workshops, three days' conference, conference guide, lunches, coffee breaks, one-to-one meeting (meeting schedule pre-arranged with room allocation by us), subscription to ch-Aviation magazine. All networking events are included namely the networking party and an invitation to the Delegate Dinner Party. HOTEL room is not included in the delegate fee .</p> <p><b>CANCELLATION TERMS AND CONDITIONS</b></p> <p>Returning the booking form constitutes an agreement. (<u>Delegate replacement is acceptable.</u>)</p> <p>Cancellation will incur the following charges:</p> <table style="width: 100%;"> <tr> <td>Cancellation after confirmation:</td> <td>10% of the delegate fee</td> </tr> <tr> <td>6-12 weeks prior to event</td> <td>50% of the delegate fee</td> </tr> <tr> <td>Less than 6 weeks</td> <td>100% of the delegate fee</td> </tr> </table>				Cancellation after confirmation:	10% of the delegate fee	6-12 weeks prior to event	50% of the delegate fee	Less than 6 weeks	100% of the delegate fee
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Less than 6 weeks	100% of the delegate fee								
<b>PAYMENT TERMS: Please select one</b>									
<p><b>DELEGATE FEE:</b>  <b>US\$1800.00</b></p> <p><input type="checkbox"/> Bank transfer</p>	<p>Account name: The Airports Publishing Network Ltd</p> <p>Account Number: <b>37861328</b></p> <p>Sort Code: 40-05-15</p> <p>BIC/SWIFT CODE: MIDLGB22</p> <p>IBAN: <b>GB80 MIDL 4005 1537 8613 28</b></p> <p><b>Currency: US Dollar</b></p> <p>Bank: HSBC, 11 Commercial Road, Paddock Wood, Kent TN12 6EN, UK</p>								
	<p><input type="checkbox"/> Credit card payment</p> <p><b>Credit card payment will add a transaction fee of 1.99%= \$35.82 The invoice/receipt for the delegate fee will include this fee showing a total of \$1,835.82</b></p> <p><small>*please note: CVV2/CVC2 Security Code is the 3 digit code on the back of the card. The card cannot be accepted without the security code.</small></p>								
	Please debit my credit card Visa or Mastercard								
	Card number								
	Expiry date								
	Card holder name								
	*Security Code								
<b>SIGNED BOOKING FORM</b>									